





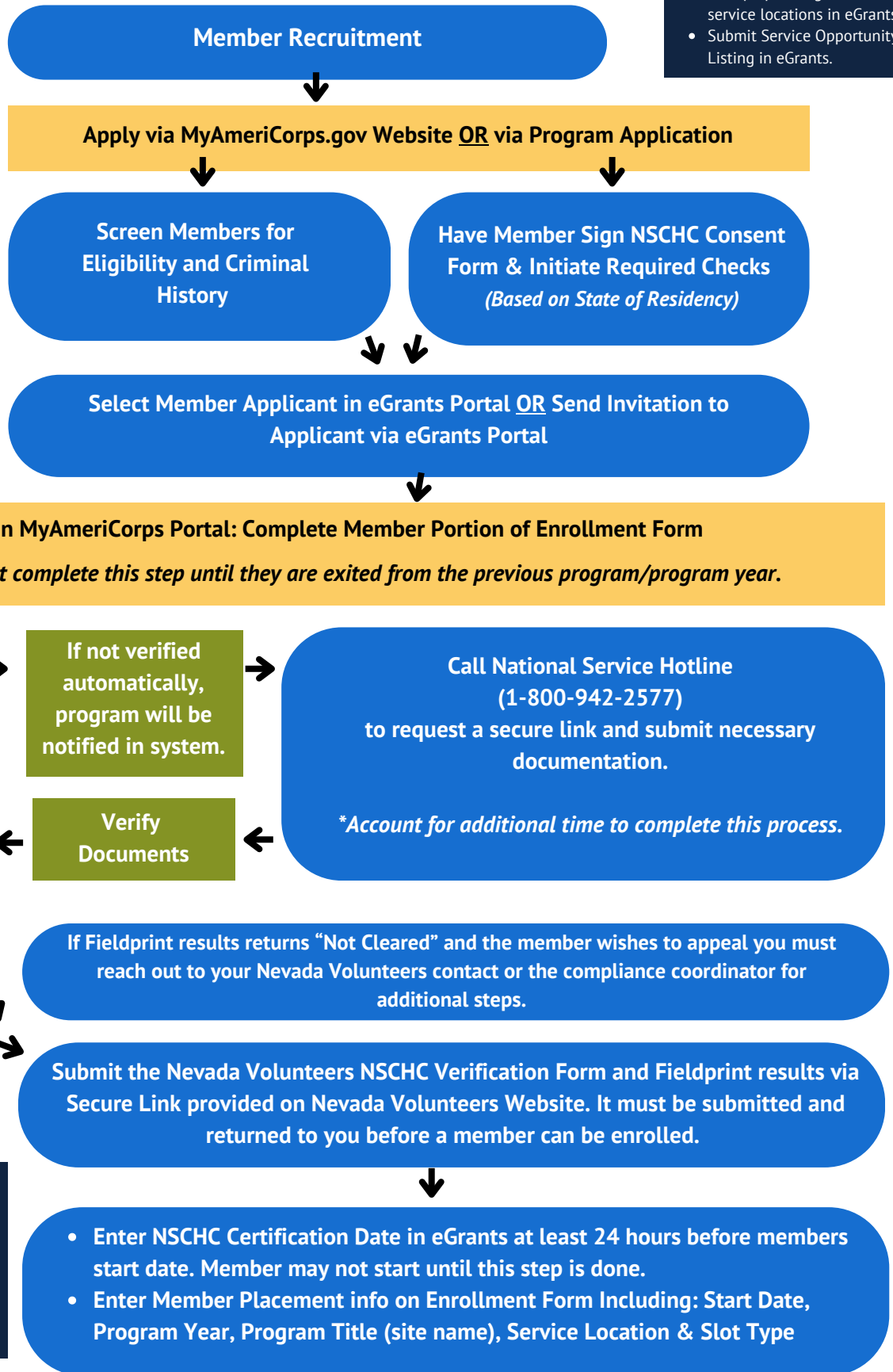
Member Enrollment Flowchart 2023

Prior to recruitment:

- Set up operating sites and service locations in eGrants.
- Submit Service Opportunity Listing in eGrants.

Key

-  CNCS
-  Program Staff
-  Member Applicant
-  SSN Administration



**Returning members cannot complete this step until they are exited from the previous program/program year.*

**Account for additional time to complete this process.*

**Members who previously received the equivalent of 2 Full-Time education awards, or will exceed 2 Full-Time awards with the new term, will need to acknowledge partial or no education award notice prior to enrollment in their MyAmeriCorps portal.*

Member MSA must be signed on or before member start date.

Member Start Date

Click the "Enroll Member" button in eGrants within 8 calendar days from member start date.

**It is possible for a member to be enrolled outside of the 8 day window in eGrants, please watch out for this to avoid non-compliance.*