



Reference Check

Date: _____

Name of Volunteer: _____

Reference name: _____ Phone: _____

Address: _____

Reference Check Questions:

1. How long have you known the applicant? In what capacity?

2. How would you describe the applicant?

3. Describe how the applicant gets along with people.



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4. Describe the applicant's ability to get along in a group.

5. Describe the positive skills or traits of the applicant.

6. Describe any negative traits or weaknesses.

7. How comfortable would you be having this applicant work on a project for you?

8. Are you aware of any negative history or behavior associated with this individual that may disqualify them from the position? (explain)



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9. The volunteer position the applicant is being considered for is _____.

Do you think the applicant would be good at this job? __Yes __No (explain)

10. Is there any other information that you would like to add that would be helpful in making a good decision?
